



Date: October 9, 2012

To: Thomas J. Bonfield, City Manager
Through: Keith Chadwell, Deputy City Manager
From: Reginald J. Johnson, Interim Director
Department of Community Development

Subject: Additional Information Requested by City Council for Approval of
Real Estate Closing Attorney for the Southside Neighborhood

At the October 4, 2012 City Council Work Session, members of the Council requested additional information from Community Development staff on the Request for Qualifications (RFQ) scoring for the closing attorney for the Southside neighborhood.

In summary, staff received two (2) proposals for the real estate closing attorney category. One proposal was from H. Eugene Tatum, III, P.A. and the other proposal was from Reinhardt Law Offices, PLLC. Each contractor was evaluated on the criteria stated in the RFQ and awarded a total score. The criteria applied (possible 100 total points) were Experience and Qualifications (60 points) and Hourly Rates and Fee Schedules (40 points). Both proposals were reviewed and scored by representatives from the City's Community Development Department and Equal Opportunity/Equity Assurance Department and were deemed responsive to the RFQ. H. Eugene Tatum, III, P.A. received 379 total points and Reinhardt Law Offices, PLLC received 355 total points. Therefore, staff is recommending that City Council authorize the City Manager to approve H. Eugene Tatum, III, P.A. to serve as the real estate attorney to close 71 properties in the Southside neighborhood which the City will purchase from the Center for Community Self-Help.